

Friday, 23 June 2023

Dear Year 11 Student & Parent/Carer

## PATHWAYS SUPPORT AND GUIDANCE FOR YEAR 11 STUDENTS

There will be multiple opportunities before the end of the summer term for you to receive guidance about your provisional results and your post-16 pathways. Please take the opportunity to read about the advice and guidance that will be available to you.

Please view our online prospectus for entrance requirements for the Sixth Form and individual course entry profiles [HERE](#).

### GCSE Results and Sixth Form Registration Day

Thursday 24th August 2023

GCSE results will be available for collection from the Main Atrium from 9.00am. If you are sending someone to collect your results on your behalf you will need to provide them with a signed letter authorising them to do so on the day. The letter must identify the person collecting the results and contain your full name, date of birth and candidate number. Careers Wales will be present to advise and guide Y11 students who will not be returning to the Sixth Form.

**Sixth Form Registration will be available on Results Day.** You can discuss your GCSE results in person, confirm your place in the Sixth Form and also revise your course choices. This will take place in the Learning Resource Centre. It is important to take this opportunity so you can receive appropriate advice and guidance about course choices based on your results.

If you are unable to attend Results Day in person and want to confirm your place in Sixth Form, please access the homepage of website on Results Day to complete the online form to confirm your place in Year 12, or to request a telephone call for advice and guidance via the online form on the school website from 24<sup>th</sup> August.

### Away on Results Day?

All students will receive an email communication to their HWB email address with examination results on Results Day. If you are unable to collect your results in person, you will need to make arrangements to access your HWB email address in order to receive your results. We will email your results to you on your 'Hwb' School email account from 8am. You can log into your email account from the homepage of the HWB website: [Hwb \(gov.wales\)](http://Hwb.gov.wales)

### Password re-sets to access HWB email

If you require your Mon password to be re-set, please contact Mrs Mills before Wednesday 23<sup>rd</sup> August on [Sam.Mills@monmouth.schoolsedu.org.uk](mailto:Sam.Mills@monmouth.schoolsedu.org.uk). Clearly state your name, form and your Hwb username. Passwords will be re-set on Wednesday and you will be notified, ready for Results Day on Thursday.

### Post Results Services

The Post Results Service deadlines for making applications to the WJEC are as follows:



Old Dixton Road, Monmouth, Monmouthshire NP25 3YT

Telephone: 01600 775177 E-mail: [monmouthcomprehensive@monmouth.schoolsedu.org.uk](mailto:monmouthcomprehensive@monmouth.schoolsedu.org.uk) Website: [www.monmouthcomprehensive.org.uk](http://www.monmouthcomprehensive.org.uk)

SERVICE	DESCRIPTION	COST/UNIT	APPLICATIONS DEADLINE	OUTCOME ISSUED
Service 1	Clerical re-check	£11	28 <sup>th</sup> September	Within 10 calendar days of application
Service 2	A clerical re-check, a post-results review of marking and a statement of the marks by unit/component for a candidate: GCSE and other Level 1 / Level 2 qualifications GCE and other Level 3 qualifications	£40 £46	28 <sup>th</sup> September	Within 20 calendar days of application
Service 2P	Priority Service 2 (GCE and other Level 3 qualifications only)	£55	24 <sup>th</sup> August	Within 15 calendar days of application

There are fees associated with the services above payment of which must be made before the applications are finalised with the Exam Board. The fees will be set up on ParentPay for ease of payment. A consent form must be signed by you before an enquiry about results can be made on your behalf.

If you wish to make an application for any of the above Post Result Services or if you have any queries regarding your results we would recommend that you speak to your teacher or the Subject Leader as soon as possible. They will be able to discuss your results with you and help you decide if an application is appropriate. If you are unable to speak to a member of teaching staff then please contact the Examinations Officer by email who will be able to offer you further advice.

**Mrs S Roach, Examinations Officer** [sarah.roach@monmouth.schoolsdu.org.uk](mailto:sarah.roach@monmouth.schoolsdu.org.uk)

### Certificates

Exam certificates will be available for collection from Main Reception from Monday 4<sup>th</sup> December 2023. If you are unable to return and collect your certificates yourself please contact the school and we will help you to make alternative arrangements. Certificates can only be collected, to avoid damage to or even loss of them in the post.

### Post Results Advice and Guidance Day at MCS

**9.30am – 12.00pm Thursday 31st August 2023**

A further opportunity to discuss your GCSE results and confirm your place in the Sixth Form and also to revise your course choices and future pathways with members of the Sixth Form and School Senior Leadership Team, prior to the first day of term for Year 12 students. Careers Wales will be present to advise on Apprenticeship, Employment and Training opportunities for school leavers. There will be parking available in the bus bay. It is important to take this opportunity so you can receive appropriate advice and guidance about course choices based on your results.

Students will be able to officially confirm their place in Year 12 from Thursday 24<sup>th</sup> August, providing they meet the Sixth Form entry requirements. The entry requirements for each Sixth Form course can be found in our prospectus [HERE](#).

### MCS Sixth Form Transition

#### First Day of Term For New Year 12 Students

**Tuesday 5th September 2023**

The first day of term for Year 12 students is on Tuesday 05 September at 8.45am and will include **Induction** and **Course Registration**. Further information about this will be published after Results Day in August. You will not be required to wear Year 12 uniform. Please note that this is an 'Inset Day' for the school.

**Year 12 Induction:** This is an opportunity to meet and get to know your Form Tutor and the other people in your Form Group.

**Year 12 Course Registration:** Year 12 have formal Course Registration during the day. You will meet teaching staff and confirm your course choices/revised course choices with the Subject Leaders. You will be able to access advice and guidance from Subject Leaders and senior members of staff. It is important to attend Course Registration so you can meet course leaders, subject teachers and receive any further advice and guidance about course choices, based on your results.

#### Courses Start

**Wednesday 6th September 2023**

Courses will start Wednesday 6th September. Further information about this will be published after Results Day in August.

## Educational Maintenance Allowance (EMA)

Year 12 students may be entitled to an EMA payment of £30 per week if you live in Wales. Please visit the Student Finance Wales website for full details of the allowance and information on how to apply:- [www.studentfinancewales.co.uk](http://www.studentfinancewales.co.uk). Please note that students who live in England are not entitled to claim EMA. Packs are available from Reception or apply online.

## Year 12 Uniform

We have enclosed information about the Sixth Form uniform at the end of this letter. Please note that the **Sixth Form tie has a gold stripe**.

## School Transport

**Students living within Monmouthshire** who would like to access home-school transport facilities that are provided by the County Council **must** complete a Post-16 Transport Application Form. This applies to current Y11 students who will be moving to Sixth Form and current Y12 students who will be moving into Y13. **Post-16 applications for transport are subject to restrictions**. Please visit the [MCC website](#) for further details, or contact the Passenger Transport Unit. For enquiries relating to the assessment or eligibility of transport, please contact the Passenger Transport Unit in the first instance.

Telephone 01633 644777

Email [passengertransportunit@monmouthshire.gov.uk](mailto:passengertransportunit@monmouthshire.gov.uk)

**Students living outside Monmouthshire** should make their own travel arrangements. A private hire companies list may be found on the school's website.

Should you or your parents have any questions regarding any of the above items, please contact the main School Reception and we will be happy to help. Finally, I would like to wish you an enjoyable summer and I look forward to seeing you on the first day of term (Tuesday 5th September).

Yours sincerely



### C. Guest (Mrs)

Director of Sixth Form Studies

**Monmouth Comprehensive School**

Telephone 01600 775184 (*Sixth Form Office*)



# School Uniform Sixth Form

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## Expectations

All students are required to wear MCS uniform smartly and with pride. The policy applies whilst in school, when travelling to and from school and when in the local community.

- Blazers must be worn, except in class when permitted by a member of staff.
- Shirts must be tucked in.
- Trousers must reach the top of the shoe.
- Non-uniform skirts or trousers are not permitted.

## Suppliers

All Items are available from School Uniform Shop at Ross Labels, from Trutex Direct, or online: [www.SchoolUniformShop.co.uk](http://www.SchoolUniformShop.co.uk)

All items must be bought from these retailers. Blazers, shirts, blouses, trousers, skirts, jumpers or ties from other retailers are not acceptable uniform.

NB: suppliers refer to 'boys' and 'girls' uniform, and this is noted below for clarity of reference. However, we understand that not all students will fit into this binary definition and as such students are at liberty to select their compulsory uniform from the full range of items outlined below.

## Compulsory items

Girls	School Uniform Shop Order Code	Trutex Order code
Badged Contemporary Blazer - Navy	TRUT-MON-AGB-NVY-LP2512	BAGB2512- NVY
Trousers - Graphite Grey	TRUT-MON-GTN-GRA	GTN-GRA
Two Pocket Skirt - Graphite Grey	TRUT-MON-GKS-GR	GKS-GRA
Back Vent Skirt – Harrow Grey	TRUT-MON-GSA-HGY	GSA-HGY
Fitted Long Sleeve Blouse - Blue	TRUT-MON-SLB-BLU	SLB-BLU
Fitted Short Sleeve Blouse - Blue	TRUT-MON-SSB-BLU	SSB-BLU

Boys	School Uniform Shop Order Code	Trutex Order code
Badged Contemporary Blazer - Navy	TRUT-MON-ABB-NVY-LP2512	BABB2512-NVY
Slim Leg Trousers - Grey	TRUT-MON-TLT-GRY	TLT-GRY
Flat Front Trousers - Grey	DAVI-MON-958-GREY	TSF-GRY
Easycare Short Sleeve Shirt – Blue	TRUT-MON-NSS-BLU	NSS-BLU
Easycare Long Sleeve Shirt – Blue	TRUT-MON-NLS-BLU	NLS-BLU



## Additional compulsory items for all

	School Uniform Shop Order Code	Trutex Order code
School Tie Y12-Y13	WILL-MON-ECO/TIE-YR12-13-19C/O-NAV/GLD	Only available from Ross Labels and School Uniform Shop
<b>Socks:</b> plain black, grey or white – ankle or ¾ length	These can be purchased from any retailer	
<b>Tights:</b> natural or black. (No patterned tights.)	These can be purchased from any retailer	
<b>Shoes:</b> must be plain black leather or leather-look shoe - 6cm max heel.	These can be purchased from any retailer	

(From September 2021: no trainers, and no boots.)	
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## Optional items

	School Uniform Shop Order Code	Trutex Order code
Navy Unisex Badged Cotton Blend Jumper	BCAV10301-NVY	BNBV10301-NVY
Tailored Shorts (Grey)	DAVI-MON-946-GREY	SPS-GRY / SES-GRY
Plain coat– no designer labels or hooded jumpers are to be worn.	These can be purchased from any retailer	

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## Jewellery

- No facial jewellery - No piercing of eyebrow, lip, nose, tongue, chin, etc. No facial jewellery of any type is permissible.
- One pair of stud type earrings. Ear studs may be worn but not rings or other styles. ‘Stretcher’ style earrings, spikes and flesh tunnels are not permitted.
- One necklace, to be worn underneath shirt or blouse.
- One ‘band’ type ring
- A wristwatch
- No other jewellery or tattoos permissible

## Hair and make up

Hair colour should be either natural or dyed one natural colour. ‘Dip-dyed’ or Ombre hair is not permitted.

No bleaching, extreme colour or extreme styles such as tram lines.

Make-up should look natural and with no extremes. Students wearing heavy make-up will be required to remove it.

Nail varnish should be a natural colour. False nails are not permitted.



## PE kit

<b>Sixth Form</b>
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PE Kit for sixth form is black and should be purchased through the PE department at the start of term.
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Students are required to ensure that they wear their uniform in the way set out in this Policy, and that that they immediately correct any uniform infractions that are identified by staff.

No single Uniform Policy can guarantee to cover every possible eventuality, and MCS reserves the right to use professional judgement to determine what is or is not appropriate uniform

Persistent refusal to meet uniform expectations will be treated under the Behaviour Policy as refusal to follow the direction of the School, and appropriate sanctions will be applied at the discretion of the School.

Any medical exceptions require a letter from the hospital or G.P. before any exemptions are made. The Form Tutor or Wellbeing Team should be contacted to discuss any concerns.