



## Visitor Protocol – September 2021

In usual circumstances, MCS would welcome visitors from a variety of sectors, including parental visits. In order to keep our environment safe for all members of our school community, we ask that any visitor has a prearranged meeting prior to visiting the school site. Visitors (including parents) should not be on the school site, including exiting vehicles when on the school premises, without prior agreement.

- If exhibiting symptoms of Covid-19, Public Health Wales and Public Health England guidance must be followed and a visit cannot take place.
- Welsh Government Guidance on overseas visit and self-isolation measures must be followed.
- Visitors must confirm they have not knowingly been in close contact with anyone who has a confirmed case of Covid-19 or have been alerted via the 'Test, Track and Trace' system to self-isolate.
- When entering the school site, details will need to be provided for safeguarding and fire safety, as well as contact details as part of our 'Track and Trace' records.
- Visitors should follow the Welsh Government guidance to avoid the spread of Covid-19; this includes hand hygiene, social distancing and the use of high quality three layer face masks when in the school building.
- School staff will support with access to relevant areas within our one-way system. Should you become unwell after arrival and present with any symptoms of Covid-19, you should make contact with Reception and remove yourself safely from the building. A Covid-19 test should be booked through:  
<https://gov.wales/apply-coronavirus-test>  
<https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/get-a-test-to-check-if-you-have-coronavirus/>
- Please ensure you provide school with the results of any test to support our 'Track and Trace' records